

- g. The library until 9:40 p.m. for specific projects.
 - h. Phillips Church for evening prayer (Tuesdays until 9:55 p.m.), Buddhist Meditation (Fridays until 8:30 p.m.).
 - i. A faculty apartment for academic help until 9:55 p.m.
 - j. A lecture (Wednesdays) or film (Fridays) specifically related to academic courses.
 - k. When necessary in order to accommodate an outside speaker, the faculty adviser of an organization may give permission to schedule a meeting beyond 7:55 p.m. A lower or junior may attend with the permission of the person on duty in the dormitory.
 - l. Students in good academic and disciplinary standing may check out of their dormitories in order to attend the Friday night performances of Main Stage productions, Poetry Stage and the Dance Concert. They are expected to return to their dorms immediately after the performance ends.
5. Students on disciplinary action must remain in their dormitory after they have checked in at 8 p.m. (see Disciplinary Action, page 8).
 6. Students must not leave the dormitory before 5 a.m. and, in order to maintain the dorm's security, must never prop open locked dormitory doors. Visitors are not permitted before 7 a.m., except by arrangement with the resident faculty or a dean.

RETIRING HOURS

1. All students should be in their own rooms after 10:30 p.m. (exceptions may be made only by dorm heads).
2. Lowsers and juniors are required to be in bed by 10:30 p.m. On rare occasions, they may request "late lights" from the person on duty.
3. Seniors and uppers should be free to control their own bedtime hour as long as they show good judgment. The faculty adviser or the faculty member on duty has the responsibility and authority to address abuses and to make exceptions on an individual basis.
4. Rules for Saturday nights are made by the faculty in the various dormitories.

DORMITORY PROCTORS

Dorm proctors are crucial in helping resident dormitory faculty establish an atmosphere of trust and join with the faculty in exercising at all times a special degree of concern for the welfare of the dormitory. To ensure the well-being of the dormitory, proctors must follow the regulations of the Academy and should encourage friendly and decent relationships among students.

The dorm proctor's role requires responsibility and a degree of accountability beyond those of other boarding students. Dormitory faculty and proctors should work together to devise appropriate measures to resolve discipline problems occurring within the dormitory. At times it may be necessary for proctors to report disciplinary infractions to the dormitory faculty. It should be understood, however, that the reporting of such infractions need not result in disciplinary action. Proctors check students into the dormitory when on duty at night and report to the resident faculty any irregularity with respect to check-in hours. Proctors must act when they become aware of any violation of the major rules, of any fire hazard or other dangerous activity, and of any serious health problems. Proctors in such situations should share their concerns and seek help from other proctors, faculty or Health Services. In such cases, proctors may request nondisciplinary response (NDR) from the faculty. With regard to less serious rules infractions, the proctor will enforce Academy and dormitory regulations as agreed upon with the faculty.

In houses and smaller dormitories, a proctor may be on duty more than one day each week and sometimes on Saturday. In the larger buildings there are usually several proctors, each of whom does duty no more than one day each week. In the larger dormitories a faculty member will be in residence each day that a proctor is on duty, and each head of a dormitory meets frequently with the proctors to discuss the state of affairs in the dormitory or in the Academy.

VISITATIONS

The faculty recognizes that students need opportunities for socializing and for a degree of privacy. Dormitory visitations, however, are not intended for sexually intimate behavior. At the convenience of the faculty member on duty, boys and girls may visit in one another's rooms, with the door halfway open and the lights on, Sunday through Friday from 7 to 8 p.m., and on Saturday (and other nights with 11 p.m. check-in) from 8 to 10:45 p.m. On Fridays that precede a no-class Saturday, visitations may be granted from 7 p.m. until 9:45 p.m. The faculty in each dorm has the right to eliminate any number of these days from their visitations schedules as they may need. It is understood

that a faculty member is under no obligation to grant visitations. A student on disciplinary action may request and may be granted visitations. Unauthorized visiting, commonly referred to as illegal visitations, by boys in girls' rooms or by girls in boys' rooms, or any abuse of visitations, may result in disciplinary action.

The well-being of our student body is our primary concern. For this reason, our expectation is that students will follow the visitation policy. If, however, a student is violating this rule and becomes concerned about their personal safety or about their violation, the student should leave the room and is encouraged to seek out an adult. A student leaving an illegal visitation under such circumstances will not face disciplinary consequences.

VISITORS

1. At the discretion of the faculty resident in each dormitory, those common areas designated in the dormitory (common room, TV room, etc.) may be open to visitors of both sexes.
2. Students who wish to have visitors to the Academy in their rooms after 10 p.m. on any night must get permission beforehand from a faculty member resident in the dormitory. If the visitor is a day student or not an Academy student, the faculty member on duty must get acknowledgement of the visit from the visitor's parent or guardian. A visit of more than one night must be approved by the Dean's Office as well as by the head of the dormitory. Host students should familiarize their guests with the rules and regulations of the Academy and should ensure that their guests observe those rules and regulations.
3. It is school policy that students Required to Withdraw must not return to campus for one year. In certain exceptional situations, the Academy may bar a student from campus and campus events for a period in excess of one year, including permanently. Visitors, including alumni, are not permitted to stay in dormitories on Exeter/Andover weekends.

SOUND AND VIDEO EQUIPMENT

Dormitory common room TVs may not be used during study hours except by permission of the dormitory faculty on each specific occasion. Video gaming systems such as Xbox or PlayStation in common rooms are subject to the same rules. Instruments should not be played in the dormitory at any time. Music may not be played out of dormitory windows.

DORMITORY GRILLS

In many dorms, a grill is operated by one or two student managers, subject to approval by the dormitory head and proctors. Grill managers are responsible for the entire operation of the grill, including maintaining accurate financial records. Grill franchises are not to be sold or "bequeathed." The Dean's Office should be notified each year that a dorm grill is in operation. Further guidelines can be found in the *Adviser Handbook*.

CARE OF STUDENT ROOMS

To ensure the safety and well-being of students and to comply with state and local fire regulations, the following section has been established. Violations of the following regulations can result in disciplinary action.

To identify and eliminate fire and safety hazards, Campus Safety will make regular inspections of all student rooms. They will note all violations on a "First Notice — Fire Inspection Report," leaving copies with the student, dorm head and dean of students. Three days will be given to comply before a room is reinspected. All subsequent inspections will result in confiscation of items in violation. Campus Safety will not be held responsible for any damages that may be sustained when removing such items.

Students must not tamper with smoke detectors or fire alarm systems. Tampering with such systems is a violation of the law. Please see Other Prohibited Activities on page 11 for more information on fire safety violations.

Personnel from Campus Safety will inspect student rooms based on the following list of fire and safety regulations:

1. Student rooms must be kept neat and orderly.
2. Posters shall be limited to 50 square feet. Tapestries are allowed as long as all four sides are secured to the wall. Decorations must not be hung over the bed or from the ceiling or attached to the ceiling. Care should be used in attaching items to the wall. Do not use nails, screws, tacks, staples or glue. Removable adhesive tape, hooks and hangers are permitted.
3. Window curtains are permitted.
4. Pets are not permitted in student rooms.
5. All types of upholstered furniture are not allowed; this includes leather items, chairs, couches and futons, unless they meet the NFPA 260 or Cal 117